

# **Fiscal Entities**

#### **Department Summary**

This budget represents a State-mandated program to fund the preservation of public records and documents. The preservation effort is financed by a surcharge imposed on recording fees. The program is under the auspices of the County Auditor.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Auditor's O&M Fund	\$663,918	\$915,794	\$560,486	\$917,688	\$120,340	\$1,038,028
Total:	\$663,918	\$915,794	\$560,486	\$917,688	\$120,340	\$1,038,028
Expenditures By Object Category						
Supplies	\$31,708	\$33,400	\$3,633	\$33,400	\$0	\$33,400
Temporary Services	\$0	\$40,600	\$0	\$40,600	\$0	\$40,600
Professional Services	\$492,999	\$607,528	\$507,924	\$666,588	\$120,340	\$786,928
Travel and Training	\$4,702	\$0	\$0	\$0	\$0	\$0
Other Services	\$38,773	\$113,100	\$42,464	\$127,100	\$0	\$127,100
Internal Charges	\$54,062	\$57,166	\$0	\$0	\$0	\$0
Transfers	\$6,536	\$50,000	\$0	\$50,000	\$0	\$50,000
Capital Expenditures	\$35,138	\$14,000	\$6,465	\$0	\$0	\$0
Total:	\$663,918	\$915,794	\$560,486	\$917,688	\$120,340	\$1,038,028

#### **Auditor's O&M Fund**

#### **Program Summary**

The Auditor's O&M fund represents a State-mandated program to fund the preservation of public records and documents. The preservation efforts are financed by a surcharge imposed on recording fees. The program is under the auspices of the County Auditor.

Purpose: Mandatory	Scop	e: Regional (County-	wide)			
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$31,708	\$33,400	\$3,633	\$33,400	\$0	\$33,400
Temporary Services	\$0	\$40,600	\$0	\$40,600	\$0	\$40,600
Professional Services	\$492,999	\$607,528	\$507,924	\$666,588	\$120,340	\$786,928
Travel and Training	\$4,702	\$0	\$0	\$0	\$0	\$0
Other Services	\$38,773	\$113,100	\$42,464	\$127,100	\$0	\$127,100
Internal Charges	\$54,062	\$57,166	\$0	\$0	\$0	\$0
Transfers	\$6,536	\$50,000	\$0	\$50,000	\$0	\$50,000
Capital Expenditures	\$35,138	\$14,000	\$6,465	\$0	\$0	\$0
Total:	\$663,918	\$915,794	\$560,486	\$917,688	\$120,340	\$1,038,028

Budget Adjustments		FTE	Expenditure	Revenue
Carry Forward Film Digitizing	1002-140-01	0.00	\$120,340	\$0

In October 2012, the Recording Department entered into a contract with US Imaging to digitize micro film records dating back to 1965. During this process the recording staff is reviewing the digitized images provided by US Imaging to determine what images need to be enhanced. Enhancement of images cost .04 per image. By having the staff decide which images needs enhancement, will keep down the cost. This review process is time consuming but will save on the overall contract. The review process will cause the contract to extend into 2015. After the conversion is complete, the Joint Lobby Staff will be able to access these documents on their computers at the front counter and their desks without having to search for micro film in the Joint Lobby self service area. Eventually when all the film is digitized, the file cabinets currently housing the film can be removed from the floor. Overall this process and the ability to provide more efficient customer service make this conversion process and contract a benefit for Clark County citizens.

#### 1002-140-514238-Imaging Project

Budget Adjustment Total:	0.00	\$120,340	\$0
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# **Clerk's Imaging**

#### **Department Summary**

Document imaging is fast becoming a typical business practice for most companies. The clerk's office began its imaging project in 1998. Documents filed with the clerk's office are now scanned into the computer enabling instant retrieval and document preservation.

Expenditures By		2011-2012	2013-2014	2013		2015-2016	
Program		Actual	Budget	Actual	Baseline	Adjustment	Total Required
Imaging Project		\$103,670	\$120,042	\$66,803	\$103,042	\$49,000	\$152,042
1	Total:	\$103,670	\$120,042	\$66,803	\$103,042	\$49,000	\$152,042
Expenditures By Object Category							
Supplies		\$6,232	\$12,422	\$132	\$5,422	\$0	\$5,422
Other Services		\$97,438	\$107,620	\$53,559	\$97,620	\$49,000	\$146,620
Capital Expenditures		\$0	\$0	\$13,112	\$0	\$0	\$0
1	Total:	\$103,670	\$120,042	\$66,803	\$103,042	\$49,000	\$152,042

#### **Imaging Project**

#### **Program Summary**

Purpose: Essential

Program By Object Category

Supplies

**Operational Planning Categories** 

2011-2012

Actual

\$6,232

To provide customers of the clerk's office quick and easy access to court documents by the touch of a keystroke. This is done with the use of an electronic imaging system that the clerk's office has been using for four years. The system is called Liberty. Now instead of passing documents desk to desk for processing, the documents are scanned into the computer and then routed to the appropriate person or agency.

2013

\$132

**Actual** 

2015-2016

Adjustment

\$0

\$49,000

Recommended

\$5.422

\$0

Baseline

0.00

\$5.422

Scope: Regional (County-wide)

**Budget** 

\$12,422

2013-2014

Other Services	\$97,438	\$107,620	\$53,559	\$97,620	\$49,000	\$146,620
Capital Expenditures	\$0	\$0	\$13,112	\$0	\$0	\$0
Total:	\$103,670	\$120,042	\$66,803	\$103,042	\$49,000	\$152,042
Budget Adjustments				FTE	Expenditure	Revenue
Liberty License & Mainter	1002-200-01	0.00	\$17,000	\$0		
Increase the budget in our licenses.	Liberty License and M	aintenance budget due	e to increased sales of			
1002-200-514238-Imaging	Project					
Microfilm Conversion Pro	ject		1002-200-02	0.00	\$32,000	\$0
This request is to start Phas	se II of our Microfilm (	Conversion Project.				
1002-200-514238-Imaging	Project					

**Budget Adjustment Total:** 

# Contingencies

#### **Department Summary**

This budget represents the General Fund's reserves for unanticipated expenditures during the year. With the exception of the "expendable contingency" (see below), using these funds requires Board approval through the supplemental appropriation process.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Expendable Contingency	\$0	\$7,334,288	\$0	\$6,234,000	\$0	\$6,234,000
Total:	\$0	\$7,334,288	\$0	\$6,234,000	\$0	\$6,234,000
Expenditures By Object Category						
Salaries, Regular	\$0	\$7,199,888	\$0	\$5,803,650	\$0	\$5,803,650
Professional Services	\$0	\$134,400	\$0	\$430,350	\$0	\$430,350
Total:	\$0	\$7,334,288	\$0	\$6,234,000	\$0	\$6,234,000

#### **Expendable Contingency**

#### **Program Summary**

This Expendable Contingency includes a reserve for the payment of prior-year costs (necessary because County appropriations lapse annually) and for reimbursement of certain grant interest.

Operational Planning (	<u>Categories</u>					
Purpose: Support	Sco	pe: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$0	\$7,199,888	\$0	\$5,803,650	\$0	\$5,803,650
Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$134,400	\$0	\$430,350	\$0	\$430,350
Total:	\$0	\$7,334,288	\$0	\$6,234,000	\$0	\$6,234,000

# **Exhibition Hall Dedicated Revenue Fund**

# **Department Summary**

The Exhibition Hall Dedicated Revenue Fund collects and pays the ongoing debt service for the Exhibition Hall at the Clark County Fairgrounds.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Exhibition Hall Dedicated Revenue Fund	\$19,873,563	\$2,354,081	\$371,833	\$1,467,593	\$0	\$1,467,593
Total:	\$19,873,563	\$2,354,081	\$371,833	\$1,467,593	\$0	\$1,467,593
Expenditures By Object Category						
Transfers	\$2,193,385	\$2,354,081	\$371,833	\$1,467,593	\$0	\$1,467,593
Debt Service and Interest	\$17,680,178	\$0	\$0	\$0	\$0	\$0
Total:	\$19,873,563	\$2,354,081	\$371,833	\$1,467,593	\$0	\$1,467,593

# **Exhibition Hall Dedicated Revenue Fund**

#### **Program Summary**

This is a Exhibition Hall Dedicated Revenue Fund

Operational Planning Control Purpose:	categories Scop	e:				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Transfers	\$2,193,385	\$2,354,081	\$371,833	\$1,467,593	\$0	\$1,467,593
Debt Service and Interest	\$17,680,178	\$0	\$0	\$0	\$0	\$0
Total:	\$19,873,563	\$2,354,081	\$371,833	\$1,467,593	\$0	\$1,467,593

# **General Liability Reserve**

#### **Department Summary**

The County is self funded for the general liability claims. This budget accounts for all of the cost of liability claims, all insurance premiums as well as contributing 50% to the cost of the Risk Managment Department. The General Liability Reserve fund is financed with contributions from the General Fund as well as other county funds on the basis of estimaged liability exposure and actual risk funds paid.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
General Liability	\$4,165,215	\$4,212,756	\$4,028,409	\$4,691,257	\$0	\$4,691,257
Total:	\$4,165,215	\$4,212,756	\$4,028,409	\$4,691,257	\$0	\$4,691,257
Expenditures By Object Category						
Salaries, Regular	\$299,544	\$393,377	\$131,293	\$385,692	\$0	\$385,692
Benefits	\$84,591	\$124,129	\$40,530	\$158,191	\$0	\$158,191
Allowances	\$136	\$0	\$55	\$0	\$0	\$0
Overtime/Comp Time	\$102	\$0	\$0	\$0	\$0	\$0
Supplies	\$53,619	\$6,250	\$37,017	\$21,250	\$0	\$21,250
Professional Services	\$31,333	\$10,000	\$1,331,435	\$1,010,000	\$0	\$1,010,000
Travel and Training	\$34,484	\$27,650	\$49,095	\$127,650	\$0	\$127,650
Other Services	\$3,228,086	\$3,651,350	\$2,334,052	\$2,880,736	\$0	\$2,880,736
Internal Charges	\$433,320	\$0	\$0	\$0	\$0	\$0
Transfers	\$0	\$0	\$0	\$2,738	\$0	\$2,738
Capital Expenditures	\$0	\$0	\$104,932	\$105,000	\$0	\$105,000
Total:	\$4,165,215	\$4,212,756	\$4,028,409	\$4,691,257	\$0	\$4,691,257

#### **General Liability**

#### **Program Summary**

This budget represents payment of liability claims, payments for insurance on County buildings, and support for 50% of the cost of the County's Risk Management department. The General Liability Reserve fund is financed with contributions from the General Fund and other County funds on the basis of estimated liability risk.

<b>Operational Planning</b>	Categories					
Purpose: Support	Sc	ope: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
<b>Object Category</b>	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$299,544	\$393,377	\$131,293	\$385,692	\$0	\$385,692
Benefits	\$84,591	\$124,129	\$40,530	\$158,191	\$0	\$158,191
Allowances	\$136	\$0	\$55	\$0	\$0	\$0
Overtime/Comp Time	\$102	\$0	\$0	\$0	\$0	\$0
Supplies	\$53,619	\$6,250	\$37,017	\$21,250	\$0	\$21,250
Professional Services	\$31,333	\$10,000	\$1,331,435	\$1,010,000	\$0	\$1,010,000
Travel and Training	\$34,484	\$27,650	\$49,095	\$127,650	\$0	\$127,650
Other Services	\$3,228,086	\$3,651,350	\$2,334,052	\$2,880,736	\$0	\$2,880,736
Internal Charges	\$433,320	\$0	\$0	\$0	\$0	\$0
Transfers	\$0	\$0	\$0	\$2,738	\$0	\$2,738
Capital Expenditures	\$0	\$0	\$104,932	\$105,000	\$0	\$105,000
Total:	\$4,165,215	\$4,212,756	\$4,028,409	\$4,691,257	\$0	\$4,691,257

# **Healthcare Self-Insurance**

# **Department Summary**

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Health Insurance Claims	\$0	\$0	\$0	\$37,796,476	\$0	\$37,796,476
Total:	\$0	\$0	\$0	\$37,796,476	\$0	\$37,796,476
Expenditures By Object Category						
Salaries, Regular	\$0	\$0	\$0	\$6,029,095	\$0	\$6,029,095
Benefits	\$0	\$0	\$0	\$31,618,346	\$0	\$31,618,346
Professional Services	\$0	\$0	\$0	\$149,035	\$0	\$149,035
Total:	\$0	\$0	\$0	\$37,796,476	\$0	\$37,796,476

# **Health Insurance Claims**

# **Program Summary**

Total:	\$0	\$0	\$0	\$37,796,476	\$0	\$37,796,476
Professional Services	\$0	\$0	\$0	\$149,035	\$0	\$149,035
Benefits	\$0	\$0	\$0	\$31,618,346	\$0	\$31,618,346
Salaries, Regular	\$0	\$0	\$0	\$6,029,095	\$0	\$6,029,095
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Program By	2011-2012	2013-2014	2013		2015-2016	
Purpose:	Scop	e:				
Operational Planning C	ategories					

#### **Industrial Insurance**

#### **Department Summary**

Clark County is self-insured for workers' compensation. This budget reflects the cost of workers' compensation payments made by the County from its Industrial Insurance Reserve Fund. In addition, the fund contributes 50% of the cost of the County's Risk Management department. Finally, administrative payments to the State are included.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Industrial Insurance	\$8,034,835	\$3,982,589	\$1,571,831	\$4,577,008	\$0	\$4,577,008
Total:	\$8,034,835	\$3,982,589	\$1,571,831	\$4,577,008	\$0	\$4,577,008
Expenditures By Object Category						
Salaries, Regular	\$293,697	\$295,600	\$135,379	\$267,996	\$0	\$267,996
Benefits	\$87,611	\$87,853	\$42,038	\$113,042	\$0	\$113,042
Allowances	\$129	\$0	\$60	\$0	\$0	\$0
Overtime/Comp Time	\$154	\$0	\$0	\$0	\$0	\$0
Supplies	\$247,557	\$67,924	\$80,525	\$62,924	\$0	\$62,924
Professional Services	\$3,095,241	\$3,227,962	\$1,216,639	\$3,767,962	\$0	\$3,767,962
Travel and Training	\$10,195	\$3,250	\$4,460	\$3,250	\$0	\$3,250
Other Services	\$4,299,897	\$300,000	\$92,730	\$361,834	\$0	\$361,834
Debt Service and Interest	\$354	\$0	\$0	\$0	\$0	\$0
Total:	\$8,034,835	\$3,982,589	\$1,571,831	\$4,577,008	\$0	\$4,577,008

#### **Industrial Insurance**

#### **Program Summary**

Clark County is self-insured for workers' compensation. This budget reflects the cost of workers' compensation payments made by the County from its Industrial Insurance Reserve Fund. In addition, the fund contributes 50% of the cost of the County's Risk Management department. Also included are administrative payments to the State.

<b>Operational Planning</b>	Categories					
Purpose: Support	Sco	ope: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$293,697	\$295,600	\$135,379	\$267,996	\$0	\$267,996
Benefits	\$87,611	\$87,853	\$42,038	\$113,042	\$0	\$113,042
Allowances	\$129	\$0	\$60	\$0	\$0	\$0
Overtime/Comp Time	\$154	\$0	\$0	\$0	\$0	\$0
Supplies	\$247,557	\$67,924	\$80,525	\$62,924	\$0	\$62,924
Professional Services	\$3,095,241	\$3,227,962	\$1,216,639	\$3,767,962	\$0	\$3,767,962
Travel and Training	\$10,195	\$3,250	\$4,460	\$3,250	\$0	\$3,250
Other Services	\$4,299,897	\$300,000	\$92,730	\$361,834	\$0	\$361,834
Debt Service and Interest	\$354	\$0	\$0	\$0	\$0	\$0
Capital Expenditures	\$0	\$0	\$0	\$0	\$0	\$0
Total:	\$8,034,835	\$3,982,589	\$1,571,831	\$4,577,008	\$0	\$4,577,008

# Real Estate & Prop Tax Admin Assist - Assessor

# **Department Summary**

In December 2013, Clark County created Fund 1039 Real Estate and Property Tax Administration Assistance Fund to account for the fee revenue and for related expenditures which are resticted to maintenance costs for the Assessor valuation system.

Expenditures By		2011-2012	2013-2014	2013		2015-2016	
Program		Actual	Budget	Actual	Baseline	Adjustment	Total Required
Assessor		\$0	\$0	\$0	\$35,000	\$0	\$35,000
	Total:	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Expenditures By Object Category	_						
Other Services		\$0	\$0	\$0	\$35,000	\$0	\$35,000
	Total:	\$0	\$0	\$0	\$35,000	\$0	\$35,000

#### Assessor

#### **Program Summary**

Operational Planning C	ategories					
Purpose: Mandatory	Sco	pe: County-Wide				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Total:	\$0	\$0	\$0	\$35,000	\$0	\$35,000

# Real Estate & Prop Tax Admin Assist - Treasurer

# **Department Summary**

Expenditures By		2011-2012	2013-2014	2013		2015-2016	
Program		Actual	Budget	Actual	Baseline	Adjustment	Total Required
Treasurer's Office		\$0	\$0	\$0	\$35,000	\$0	\$35,000
	Total:	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Expenditures By Object Category	_						
Other Services		\$0	\$0	\$0	\$35,000	\$0	\$35,000
	Total:	\$0	\$0	\$0	\$35,000	\$0	\$35,000

# **Treasurer's Office**

#### **Program Summary**

In December 2013, Clark County created Fund 1039 Real Estate and Property Tax Administration Assistance Fund to account for the fee revenue and for related expenditures which are resticted to the Treasurer eREET system.

Operational Planning OPerational Planning OPerational Planning OPerational Planning OPerational Planning OPERATION O		ope: County-Wide				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$0	\$0	\$0	\$35,000	\$0	\$35,000
Total:	\$0	\$0	\$0	\$35,000	\$0	\$35,000

#### **Retirement Reserve**

# **Department Summary**

LEOFF medical reimbursement and medical insurance payments.

Expenditures By		2011-2012	2013-2014	2013		2015-2016	
Program		Actual	Budget	Actual	Baseline	Adjustment	Total Required
Retirement Reserve		\$1,213,660	\$1,463,524	\$532,993	\$1,463,524	\$0	\$1,463,524
	Total:	\$1,213,660	\$1,463,524	\$532,993	\$1,463,524	\$0	\$1,463,524
Expenditures By Object Category							
Benefits		\$1,213,660	\$1,463,524	\$532,946	\$1,463,524	\$0	\$1,463,524
Other Services		\$0	\$0	\$47	\$0	\$0	\$0
	Total:	\$1,213,660	\$1,463,524	\$532,993	\$1,463,524	\$0	\$1,463,524

#### **Retirement Reserve**

# **Program Summary**

LEOFF medical reimbursement and medical insurance payments.

Total:	\$1,213,660	\$1,463,524	\$532,993	\$1,463,524	\$0	\$1,463,524
Other Services	\$0	\$0	\$47	\$0	\$0	\$0
Benefits	\$1,213,660	\$1,463,524	\$532,946	\$1,463,524	\$0	\$1,463,524
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Program By	2011-2012	2013-2014	2013		2015-2016	
Operational Planning Purpose: Mandatory		pe: Internal				

# **Technology Equipment Repair & Replacement**

# **Department Summary**

The Technology Equipment Repair and Replacement Fund (TERR) facilitates the maintenance, repair and eventual replacement of all county desktop computer systems, software, and printers. Revenue supporting this activity are generated through a cost-based, per PC rate charged to participating departments.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
New Equipment	\$15,062	\$0	\$6,904	\$0	\$0	\$0
Desktop Equipment Repair & Replacement	\$1,700,764	\$1,730,703	\$893,962	\$1,569,896	\$0	\$1,569,896
Desktop Support	\$2,576,698	\$3,005,584	\$1,347,878	\$3,368,821	\$0	\$3,368,821
Total:	\$4,292,524	\$4,736,287	\$2,248,744	\$4,938,717	\$0	\$4,938,717
Expenditures By Object Category						
Salaries, Regular	\$1,903,853	\$1,972,458	\$999,377	\$2,262,582	\$0	\$2,262,582
Benefits	\$522,721	\$714,307	\$290,201	\$847,765	\$0	\$847,765
Allowances	\$616	\$0	\$351	\$0	\$0	\$0
Overtime/Comp Time	\$2,806	\$46,900	\$4,949	\$46,900	\$0	\$46,900
Supplies	\$1,367,898	\$1,329,722	\$631,038	\$1,205,774	\$0	\$1,205,774
Temporary Services	\$0	\$10,000	\$8,960	\$10,000	\$0	\$10,000
Professional Services	\$12,800	\$119,100	\$141,883	\$296,664	\$0	\$296,664
Travel and Training	\$14,300	\$14,000	\$2,103	\$23,100	\$0	\$23,100
Other Services	\$128,010	\$189,933	\$118,912	\$214,450	\$0	\$214,450
Internal Charges	\$237,580	\$237,927	\$0	\$0	\$0	\$0
Transfers	\$101,940	\$101,940	\$50,970	\$31,482	\$0	\$31,482
Total:	\$4,292,524	\$4,736,287	\$2,248,744	\$4,938,717	\$0	\$4,938,717

# **Desktop Equipment Repair & Replacement**

#### **Program Summary**

Provide repair, replacement, maintenance, upgrades [hardware] for PCs.

Operation	al Planning Categories		
Purpose:	Support	Scope:	Internal

Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Supplies	\$1,345,491	\$1,300,000	\$629,650	\$1,175,168	\$0	\$1,175,168
Professional Services	\$2,000	\$9,100	\$135,333	\$256,146	\$0	\$256,146
Travel and Training	\$3,408	\$0	\$0	\$9,100	\$0	\$9,100
Other Services	\$22,498	\$98,000	\$78,009	\$98,000	\$0	\$98,000
Internal Charges	\$225,427	\$221,663	\$0	\$0	\$0	\$0
Transfers	\$101,940	\$101,940	\$50,970	\$31,482	\$0	\$31,482
Total:	\$1,700,764	\$1,730,703	\$893,962	\$1,569,896	\$0	\$1,569,896

#### **Desktop Support**

#### **Program Summary**

Staffing costs for MLTs [Micro-Lan Technicians] who provide frontline customer support to user departments.

Operation	al Planning Categories		
Purpose:	Support	Scope:	Internal

Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Salaries, Regular	\$1,903,853	\$1,972,458	\$999,377	\$2,262,582	\$0	\$2,262,582
Benefits	\$522,721	\$714,307	\$290,201	\$847,765	\$0	\$847,765
Allowances	\$616	\$0	\$351	\$0	\$0	\$0
Overtime/Comp Time	\$2,806	\$46,900	\$4,949	\$46,900	\$0	\$46,900
Supplies	\$22,407	\$29,722	\$1,388	\$30,606	\$0	\$30,606
Temporary Services	\$0	\$10,000	\$8,960	\$10,000	\$0	\$10,000
Professional Services	\$10,800	\$110,000	\$6,550	\$40,518	\$0	\$40,518
Travel and Training	\$10,892	\$14,000	\$2,103	\$14,000	\$0	\$14,000
Other Services	\$90,450	\$91,933	\$33,999	\$116,450	\$0	\$116,450
Internal Charges	\$12,153	\$16,264	\$0	\$0	\$0	\$0
Total:	\$2,576,698	\$3,005,584	\$1,347,878	\$3,368,821	\$0	\$3,368,821

#### **New Equipment**

**Program Summary** 

Operational Planning Categories	
Purpose: Support	Scope: Internal

Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$15,062	\$0	\$6,904	\$0	\$0	\$0
Total:	\$15,062	\$0	\$6,904	\$0	\$0	\$0

#### **Tourism Promotion Fund**

#### **Department Summary**

The TPA collects a charge on lodging for all of the unincorporated area and by interlocal agreement, all of the City of Vancouver. This charge is to be used to fund the promotion of tourism and convention business. Currently, the County and the City of Vancouver pass these funds onto the Southwest Washington Convention and Visitors Bureau.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Tourism Promotion Fund	\$1,753,275	\$1,785,000	\$1,072,566	\$2,000,000	\$0	\$2,000,000
Total:	\$1,753,275	\$1,785,000	\$1,072,566	\$2,000,000	\$0	\$2,000,000
Expenditures By Object Category						
	\$1,753,275	\$1,785,000	\$1,072,566	\$2,000,000	\$0	\$2,000,000

#### **Tourism Promotion Fund**

#### **Program Summary**

The State Treasurer forwards the TPA funds to the County on a monthly basis. The Treasurer's Office forwards these funds based upon an interlocal agreement to the Southwest Convention and Visitiors Bureau.

Operational Planning C Purpose: Mandatory		e: County-Wide				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Transfers	\$1,753,275	\$1,785,000	\$1,072,566	\$2,000,000	\$0	\$2,000,000
Total:	\$1,753,275	\$1,785,000	\$1,072,566	\$2,000,000	\$0	\$2,000,000

# **Transfers & Pass Throughs**

# **Department Summary**

This department reflects transfers from the General Fund to other County funds and revenues from other governments which are "passed through" the General Fund to other non-County entities.

Expenditures By	2011-2012	2013-2014	2013		2015-2016	
Program	Actual	Budget	Actual	Baseline	Adjustment	Total Required
Pass Throughs	\$2,448,036	\$0	\$11,736,736	\$3,298,959	\$0	\$3,298,959
Inter-fund Transfers	\$29,070,679	\$29,209,435	\$13,555,152	\$23,579,928	\$8,152,465	\$31,732,393
Total:	\$31,518,715	\$29,209,435	\$25,291,888	\$26,878,887	\$8,152,465	\$35,031,352
Expenditures By Object Category						
Other Services	\$0	\$0	\$11,736,736	\$3,298,959	\$0	\$3,298,959
Internal Charges	\$2,053,255	\$2,473,472	\$0	\$0	\$0	\$0
Transfers	\$27,005,610	\$26,735,963	\$13,555,152	\$23,579,928	\$8,152,465	\$31,732,393
Debt Service and Interest	\$2,459,850	\$0	\$0	\$0	\$0	\$0
Total:	\$31,518,715	\$29,209,435	\$25,291,888	\$26,878,887	\$8,152,465	\$35,031,352

#### **Inter-fund Transfers**

#### **Program Summary**

This program accounts for transfers from the General Fund to other County funds. Major recurring transfers include payments for building maintenance and utilities (Facilities Management Fund), debt service (General Obligation Bond Fund), liability coverage (General Liability Reserve Fund), elections (Elections Fund), as well as the Fire Marshal and Animal Control (Planning & Code Fund).

Operation	al Planning Categories		
Purpose:	Support	Scope:	Internal

Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$0	\$0	\$0	\$0	\$0	\$0
Internal Charges	\$2,053,255	\$2,473,472	\$0	\$0	\$0	\$0
Transfers	\$27,005,610	\$26,735,963	\$13,555,152	\$23,579,928	\$8,152,465	\$31,732,393
Debt Service and Interest	\$11,814	\$0	\$0	\$0	\$0	\$0
Total:	\$29,070,679	\$29,209,435	\$13,555,152	\$23,579,928	\$8,152,465	\$31,732,393

Budget Adjustments		FTE	Expenditure	Revenue
Bi Discover Replacement	3194-390-03	0.00	\$180,000	\$0

In June 2014 Oracle, our Financial Management System (FMS) vendor, scheduled de-support of Oracle Business Intelligence Discoverer (BI Discoverer), our FMS reporting software package add-on. BI Discoverer enables end users in various departments to create reports that can be easily run by other FMS users. Because of the de-support of BI Discoverer and other pressing reporting needs, such as for HR and benefits, this Decision Package requests funding to acquire an end user reporting solution that will replace BI Discoverer and enhance reporting functionality without requiring substantial effort on the part of the Application Services Department.

Financial Services and Application Services have been gathering requirements for a reporting solution to replace BI Discoverer. Various vendors have been identified and are being evaluated to determine how well they meet those requirements. It is estimated that selection of vendor finalists for trial will be completed by 2014 year end.

The reporting solution will cost approximately \$180,000.00. This cost will cover the installation of the new software, licensing, and supported maintenance for one year. Subsequent maintenance fees will be approximately 25% of non-discounted licensing costs annually. Current Discoverer maintenance of \$5,000 will be eliminated annually.

This request is for a one-time charge in the 2015-2016 biennium with ongoing annual maintenance beginning in 2015 of \$30,000 per biennium.

#### 0001-601-597194-Transfer Out To 3194

CRESA Chiller Replacement	5193-330-04	0.00	\$215,750	\$0
The CRESA chillers are the original chillers that were installed in the year 1995. The chillers are 20 years old and have read a failure of one of the units, the dispatch center would not be approved a decision package for Fund 5193, which awarded revenue from CRESA 911 which we would request be carried that additional resources are needed to complete this project 0001-601-597193-Transfer Out To 5193 or 6193	ched their life expectancy. If we have a able to function. In July 2013 BOCC I \$177,500 in spending authority and d over to the 2015-16 budget and	;		
Enterprise Content Mgt System	3194-390-01	0.00	\$616,000	\$0
Fotomore Contact Management Contact London at the Bo	also as a Committee of the Committee of the contract of the co			

Enterprise Content Management System Implementation Package. Supplemental funding is requested to replace the County-Wide Oracle Imaging System which will be unsupported by Oracle in December 2015. This is an addition to funding request of \$318,032 that was approved in the last biennium. None of the originally approved funding has been spent to date and will be used along with the net new revenue to implement a new system. The cost of the system will be \$934,000 with \$192,000 for software, \$20,000 for IS hardware, \$49,000 contingency, \$20,000 for training, \$77,000 for the first two years of maintenance, and \$576,000 for professional services which includes labor, travel, consulting, development and conversion.

#### 0001-601-597194-Transfer Out To 3194

Family Court Rent 5093-330-03 0.00 \$584,822 \$0

Beginning in April 2009 Fund 5093 began paying rent to the Capital Development Company for the Family Court located at 603 W. Evergreen Blvd based on The 2009 Omnibus Package #28 on 4/17/2009. They received an expenditure budget of \$490,000 and GF support to cover the increased expense in this fund. In the 2011-12 budget this expenditure budget was removed for unknown reasons so Facilities has been using the expenditure budget for other items to be able to afford these payments thus reducing the amount of ongoing maintenace they have been able to complete and having to ask for extra money at the end of the biennium to shore up the Fund

# **Program Summary**

Family Court Rent 5093-330-03			
Beginning in April 2009 Fund 5093 began paying rent to the Capital Development Company for the Family Court located at 603 W. Evergreen Blvd based on The 2009 Omnibus Package #28 on 4/17/2009. They received an expenditure budget of \$490,000 and GF support to cover the increased expense in this fund. In the 2011-12 budget this expenditure budget was removed for unknown reasons so Facilities has been using the expenditure budget for other items to be able to afford these payments thus reducing the amount of ongoing maintenace they have been able to complete and having to ask for extra money at the end of the biennium to shore up the Fund because of this shortage.			
0001-601-597093-Transfer Out To 5093			
Floodplain Insurance Program 1012-511-02	0.00	\$50,000	\$0
Clark County participates in the Federal Emergency Management Administration (FEMA) National Flood Insurance Program's (NFIP) Community Rating System (CRS) for floodplain management. The CRS is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the miniumum NFIP requirements. As a result, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community actions.  0001-601-597012-Transfer Out To 1012			
Franklin Center Fire Alarm 5193-330-02	0.00	\$49,239	\$0
The Franklin Fire Alarm System does not meet current standards for Fire/Life Safety requirements defined by NFPA. The system is 30 years old and in need of replacement.  0001-601-597193-Transfer Out To 5193 or 6193			
Heritage Farm Forklift 5093-330-02	0.00	\$29,618	\$0
This package is for the purchase of a forklift for the Heritage Farm to repalce the one that was left behind by WSU.		. ,	·
0001-601-597093-Transfer Out To 5093			
JMS Carryover Funds  3194-390-06  This package is to request to carry funds over from the 2013-14 biennium to the 2015-16 biennium to complete the ongoing Jail Management System(JMS) Project.  0001-601-597194-Transfer Out To 3194	0.00	\$1,928,312	\$0
REGJIN carryover funds 3194-390-05	0.00	\$1,400,000	\$0
This package is to request to carry funds over from the 2013-14 biennium to the 2015-16 biennium to complete the ongoing REGJIN Project.			
0001-601-597194-Transfer Out To 3194			
Telephone Upgrade 5193-330-01	0.00	\$1,664,000	\$0
This package would fund the replacement of the telephone system. It will also move allow for the use of exisiting funds currently in 5193 reserves and the 2013-14 unspent VOIP pilot project money to be used to pay for a portion of the cost.			
0001-601-597193-Transfer Out To 5193 or 6193			
Tidemark Replacement Carryover 3194-390-04	0.00	\$1,187,337	\$0
This decision package is a request to carry funds over from the 2013-14 biennium to the 2015-16 biennium to complete the ongoing Tidemark Replacement Project.			
0001-601-597194-Transfer Out To 3194			
Two Factor Authentication 3194-390-02	0.00	\$71,142	\$0
In October 2013, the FBI implemented additional security measures upon organizations requiring access into their systems. Among these new measures will be the use of two factor authenication for all users attempting access into the FBI systems. Two-Factor Authentication typically requires the end user to use something they know, example a password, and something they have, example a token fob, in order to gain access to the system.  0001-601-597194-Transfer Out To 3194			
UPS Battery Backup System 5093-330-01	0.00	\$113,415	\$0
This package is to request funding for a redundant battery for the Eaton UPS. this will provide us with a UPS battery rack and monitoring so that we can make sure that the power remains on in the CRTC server room so that the servers will remaining running even with a power fluctuation or short outage.  0001-601-597093-Transfer Out To 5093			
Yakima Disaster Recovery Site 5090-390-01	0.00	\$62,830	\$0
This decision package is to provide Disaster Recovery at an off site location in Yakima County		Ţ, <del>000</del>	40

#### **Program Summary**

#### Yakima Disaster Recovery Site

5090-390-01

This decision package is to provide Disaster Recovery at an off site location in Yakima County Washington for Clark County. The county needs Off-Site Disaster Recovery Server area incase something should happen locally to take down our servers.

0001-601-597090-Transfer to Fund 5090

<b>Budget Adjustment Total:</b>	0.00	\$8,152,465	\$0
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#### **Pass Throughs**

#### **Program Summary**

**Operational Planning Categories** 

This program accounts for funds passed through the General Fund to other entities. Currently, this budget includes only the payment of 911 dispatch charges for the City of Vancouver under the terms of the VUGMA agreement.

Purpose: Support	Scop	e: Internal				
Program By	2011-2012	2013-2014	2013		2015-2016	
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Other Services	\$0	\$0	\$11,736,736	\$3,298,959	\$0	\$3,298,959
Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Debt Service and Interest	\$2,448,036	\$0	\$0	\$0	\$0	\$0
Total:	\$2,448,036	\$0	\$11,736,736	\$3,298,959	\$0	\$3,298,959

# **Unemployment Insurance**

#### **Department Summary**

Clark County is self-insured for unemployment compensation. This budget reflects unemployment payments made by the County from its Unemployment Insurance Reserve Fund.

Expenditures By		2011-2012	2013-2014	2013		2015-2016	
Program		Actual	Budget	Actual	Baseline	Adjustment	Total Required
Unemployment Compensation		\$1,463,170	\$1,817,736	\$658,956	\$1,831,262	\$0	\$1,831,262
	Total:	\$1,463,170	\$1,817,736	\$658,956	\$1,831,262	\$0	\$1,831,262
Expenditures By Object Category							
Benefits		\$448,820	\$803,386	\$151,781	\$400,000	\$0	\$400,000
Transfers		\$1,014,350	\$1,014,350	\$507,175	\$1,431,262	\$0	\$1,431,262
	Total:	\$1,463,170	\$1,817,736	\$658,956	\$1,831,262	\$0	\$1,831,262

#### **Unemployment Compensation**

#### **Program Summary**

Clark County is self-insured for unemployment compensation. This budget reflects unemployment payments made by the County from its Unemployment Insurance Reserve Fund. Unemployment contributions are set at .5% of salary expenditures.

<b>Operational Planning Ca</b>	ntegories					
Purpose: Mandatory	Purpose: Mandatory Scope: Internal					
Program By	2011-2012	2013-2014	2013	3 2015-2016		
Object Category	Actual	Budget	Actual	Baseline	Adjustment	Recommended
Benefits	\$448,820	\$803,386	\$151,781	\$400,000	\$0	\$400,000
Transfers	\$1,014,350	\$1,014,350	\$507,175	\$1,431,262	\$0	\$1,431,262
Total:	\$1,463,170	\$1,817,736	\$658,956	\$1,831,262	\$0	\$1,831,262